

Committee(s): Civic Affairs Sub-Committee – For Information	Dated: 23 January 2026
Subject: Delegated Authority Report	Non-Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	Supports all Corporate Plan outcomes
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: City Remembrancer	For information
Report author: Rachel Cartwright, Head of Commercial Events	

NOT FOR PUBLICATION

This report is exempt from public consideration as it relates to functions of the Court of Common Council that are not subject to the provisions of Part VA and Schedule 12A of the Local Government Act 1972.

Summary

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1. This report sets out applications for hospitality and applications for use of Guildhall which have been approved under delegated authority.
2. The following items have been approved under delegated authority.
 - Freedom Ceremony and Lunch for Michele Souris, MBE on 11th December 2025 at a cost not exceeding £1,000
 - Freedom Ceremony and Lunch for Lieutenant Colonel Sir Michael Vernon, KCVO on 12th January 2026 at a cost not exceeding £1,000
3. The following applications for use of Great Hall have been approved since your last meeting:

<u>Name</u>	<u>Date</u>	<u>Function</u>	<u>Rate</u>
Lord Mayor's Appeal	Thursday 12 February 2026	Educational event	City Linked
Air Charter Association	Wednesday 11 March 2026	Lunch	Commercial
The Electric Van Company	Friday 27 March 2026	Product Launch	Commercial
George P. Johnson (Client: IBM)	Tuesday 9 June 2026 Wednesday 10 June 2026	Conference and dinner	Commercial
Climate Action Forum	Sunday 21 June 2026 – set up Monday 22 June 2026 – event	Conference	City Sponsored
Worshipful Company of Carmen	Saturday 18 July 2026	Lunch	City Linked
The Drinks Trust	Wednesday 14 October 2026	Gala dinner	Charity
Investment Association Annual Dinner	Tuesday 20 October 2026	Dinner	Commercial
London Institute of Banking and Finance	Thursday 29 October 2026	Graduation	Commercial
Standard Chartered Bank	Friday 30 October 2026	Lunch	Commercial
Thinkers50 Limited	Sunday 1 November 2026 - set up Monday 2 November 2026 - event	Awards dinner	Commercial
Resolution Events Client: The Fidelis Partnership	Wednesday 3 December 2026	Reception	Commercial
Keystone Law	Friday 11 December 2026	Lunch and evening Reception	Commercial
Honourable Company of Air Pilots	Thursday 28 October 2027	Awards dinner	City Linked

Copies of background papers concerning these decisions are available from Gemma Stokely.

Recommendation

That the report be received and its contents noted.

Rachel Cartwright

Remembrancer's Office

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